

# Request for Consideration of Appointment

Board of Ordained Ministry  
North Texas Conference of the United Methodist Church

## Consideration of a First-time Appointment to the North Texas Conference (2016 Book of Discipline, ¶346)

### Ordination status:

- I am a Full Connection Elder, Deacon or Provisional Member from another United Methodist Conference and wish to be appointed to serve in the North Texas Conference of the United Methodist Church.
- I am an ordained Elder or Provisional Member from another Methodist Denomination and wish to be appointed to serve in the North Texas Conference of the United Methodist Church.
- I am an ordained minister in another Christian denomination and wish to be appointed to serve in the North Texas Conference of the United Methodist Church.

### Request:

- This is my first request for consideration by the North Texas Conference Board of Ordained Ministry.
- I previously interviewed with the North Texas Conference Board of Ordained Ministry for consideration of appointment in the year \_\_\_\_\_; I am returning for further consideration to be appointed.

Full Name \_\_\_\_\_

Date \_\_\_\_\_

This request and biographical information form is the first step. Once the Center for Leadership Development has received this form, your biographical information form – and your profile photo – you will be invited to register in UMCares, our online file management program. There are a number of additional materials you will be asked to submit, including supervisory evaluations and recommendations from your current denominational officials, educational transcripts, a psychological assessment, a medical report, criminal and background check authorizations, and statements of your understanding of United Methodist doctrine and your call and desire to serve in the North Texas Conference of the UMC. All materials are outlined in the UMCares online file management system. **The deadline for all these materials is January 15 annually and we caution that the process may take 60-days to complete in full.** The Transfer Committee reviews your credentials and these submitted materials in light of the requirements set forth in the *2016 Book of Discipline*, ¶346, conducts an interview with you, and makes a recommendation to the North Texas Conference Board of Ordained Ministry.

The recommendation of the Board of Ordained Ministry is sent to the Bishop and Cabinet for consideration for an appointment, if a need exists. Completing the application process does not guarantee you a pastoral appointment but makes you available to receive one.

**Email these documents (Request for Consideration and Biographical Information) and your profile photo to the Director of the Center for Leadership Development, Rev. Camille Gaston ([cgaston@ntcumc.org](mailto:cgaston@ntcumc.org))**

If at any time you have questions or choose to withdraw from the process, you may do so by sending an email to Rev. Marsha Middleton ([middleton@ntcumc.org](mailto:middleton@ntcumc.org)).