

**Request for Consideration of Transfer**  
Board of Ordained Ministry  
North Texas Conference of the United Methodist Church

**Consideration for Transfer into the North Texas Conference** (2016 Book of Discipline, ¶347)

I am serving in at least my second year under appointment in the North Texas Conference and wish to be received into membership within the North Texas Conference.

From Other Annual Conferences, ¶347.1

I request transfer as a Member in Full Connection, in the Order of \_\_ Elder \_\_ Deacon.

I request transfer as a Provisional Member, in the Order of \_\_ Elder \_\_ Deacon.

From Other Methodist Denominations, ¶347.2

I request transfer and understand my conference membership will be as determined in accordance with the standards established by the *Discipline* and the annual conference.

From Other Christian Denominations, ¶347.3

I request transfer and understand my conference membership as a provisional member or local pastor will be determined in accordance with the standards established by the *Discipline* and the annual conference. After serving as a provisional member for at least two years and completing all the requirements established by the *Discipline* and the annual conference, I may apply for full membership and recognition of orders.

Full Name \_\_\_\_\_

Date \_\_\_\_\_

The on loan elder/provisional member or minister of another denomination who has served two years on loan in the North Texas Conference submits this form to the Bishop of the home conference and the Bishop of the North Texas Conference with a copy to their North Texas district superintendent and the Board of Ordained Ministry. This request is the first step of the Transfer Process (BOD ¶347). Once you have submitted this form along with a copy of a letter from you to your current bishop/denominational official advising them of your intent to transfer to the NTCUMC, there are a number of additional materials you will be asked to submit, including supervisory evaluations from your S/PPRC and District Superintendent. Depending on your denominational affiliation, you may be asked to submit a psychological assessment, pastor profile, and personal statements of theology and call related to your request for transfer. All materials will be outlined for you by the Board of Ordained Ministry. **The deadline for these materials is February 15 annually.** The Transfer Committee reviews these submitted materials in light of the requirements set forth in the *2016 Book of Discipline*, ¶347, conducts an interview with you, and will make a recommendation to the North Texas Conference Board of Ordained Ministry.

The recommendation of the Board of Ordained Ministry is sent to the Bishop and Clergy Session of Annual Conference for final consideration of transfer.

**Email this document and your letter of intent to the parties listed above and the Board of Ordained Ministry, Mariel Vela (mariel@ntcumc.org)** If at any time you have questions or choose to withdraw from the process, you may do so by contacting Mariel Vela (mariel@ntcumc.org) or 972-526-5107.