

Charge Conference Clergy Housing Report

Charge: _____

District: _____

Church(es): _____

Date of Charge Conference: ____/____/____

Is there a parsonage provided to the clergy person by this charge? Yes ____ No ____

If Yes, list the parsonage location or address: _____

If No, is there a housing allowance provided to the clergy person by this charge? Yes ____ No ____

If Yes, how much is the allowance? \$ _____

Check if the parsonage includes the following items, those in **Bold** are the standard and *Italics* are recommended:

| | |
|--|---|
| <p>First Living Area _____</p> <p><i>Second Living Area</i> _____</p> <p>Kitchen _____</p> <p>Dining Room _____</p> <p>Breakfast Room _____</p> <p>Master Bedroom _____</p> <p>Bedroom 2 _____</p> <p>Bedroom 3 _____</p> <p><i>Bedroom 4</i> _____</p> <p>Bedroom 5 _____</p> <p>Master Bath _____</p> <p>Second Bath _____</p> <p>Third Bath _____</p> <p>Sun Room _____</p> <p>Other _____</p> <p>Other _____</p> | <p>Fenced Yard _____</p> <p>Fire Place _____</p> <p>Refrigerator _____</p> <p>Disposal _____</p> <p>Dish Washer _____</p> <p>Range _____</p> <p style="padding-left: 40px;">Electric ____ Gas ____</p> <p>Washer _____</p> <p>Dryer _____</p> <p>Central Air & Heat _____</p> <p>Ceiling Fans _____</p> <p style="padding-left: 40px;"># _____</p> <p>Window Treatments _____</p> <p style="padding-left: 40px;"><i>(on all windows)</i></p> <p>Garage _____ or Carport _____</p> <p style="padding-left: 40px;"># of cars _____</p> |
|--|---|

The Conference minimum standard is 2000 square feet of living space (not including garage) in all parsonages. Please list the square footage of this parsonage _____.

This parsonage does ____ does not ____ meet the Conference Clergy Housing Standards. If not, please use the back of this page to report on the plan your charge/church has in place to reach housing standards.

Parsonage Inspection Form

Charge Conference Housing Report

The Pastor and Chairpersons of the following groups: Board of Trustees, Parsonage Committee (if one exists), Staff-Parish Relations Committee, and Administrative Board or Council shall make an annual parsonage inspection prior to Charge Conference. Other laypersons may be included at will. The inspection time shall be set so it is convenient for all.

Please check the current condition of the following items rating them as Excellent, Good, Fair, Poor, or Not Acceptable noting any deficiencies or exceptions. Please look at all ceilings, floors, walls, trim, windows, doors, light fixtures, outlets, counters, cabinets, appliances, etc.

INSIDE:

Entry front & back: _____

First Living Area: _____

Second Living Area: _____

Kitchen: _____

Dining Room: _____

Breakfast Room: _____

Master Bedroom: _____

Bedroom 2: _____

Bedroom 3: _____

Bedroom 4: _____

Bedroom 5: _____

Master Bath: _____

Second Bath: _____

Third Bath: _____

Sun Room: _____

Halls & Stairways: _____

Other: _____

Other: _____

Safety:

****Smoke Detectors/Alarms: _____

****Fire Extinguishers: _____

Parsonage Inspection Form

Charge Conference Housing Report

Outside:

Siding: _____

Paint: _____

Brick: _____

Foundation Walls: _____

Roof: _____

Gutters/Downspouts: _____

Doors: _____

Windows/Glass: _____

Screens: _____

Landscaping: _____

Lawn: _____

Driveways/Sidewalks: _____

Garage interior: _____

Other Notes:

Amount budgeted for parsonage maintenance: \$ _____

Amount spent this year: \$ _____

The Committee and Pastor acknowledge that they together have inventoried and inspected the dwelling and agree that the information on this form accurately explains the condition of the parsonage:

SPRC: _____

Trustees: _____

Parsonage Cmte: _____

Ad Board/Council: _____

Pastor: _____

Charge: _____

Date of Inspection: ____/____/____